

Wi-Fi Hotspot Lending Policy

September 10, 2019

The Roddenbery Memorial Library has established a Wi-Fi hotspot lending program to provide patrons in our community with high-speed internet access. With this program, students can use the Internet for help with homework and projects, employees can travel with reliable internet access to meetings and presentations, and patrons can have home access to the library's digital resources such as our databases, eBooks, streaming music and movies. Patrons will be able to take advantage of our Wi-Fi hotspot lending program with a PINES library card that lists RML as the home Library.

The Library is not responsible for any liability, damages or expense resulting from the use or misuse of the device, connection of the device to other electronic devices, or data loss resulting from the use of the device. Any use of the device for illegal purposes, unauthorized copying of copyright-protected material in any format, or transmission of threatening, harassing, defamatory or obscene materials is strictly prohibited.

Wi-Fi hotspots may be borrowed by RML patrons ages 18 and above with library cards in good standing (i.e. library card is not blocked due to unpaid fines or lost materials). Checkout is limited to one per household at any given time. The Library reserves the right to refuse service to patrons who abuse equipment or who are repeatedly late in returning electronic devices.

Wi-Fi hotspots are available at the Circulation Desk on a first-come, first-served basis. They may not be reserved. In order to borrow a hotspot, the patron's library card and government-issued photo identification must be presented to the Circulation Desk. At the time of check-out, a patron must complete an Electronic Device Agreement. Once a hotspot is checked out to a patron, it becomes the responsibility of that patron per the Electronic Device Agreement.

Hotspots may be borrowed for two weeks. **They must be returned in person to the Circulation Desk, and never to another library or in the book drop.** Devices returned in the book drop will result in a \$10 fine. If damage to the device is discovered by library staff, these costs will be added to the patron's account. The overdue cost for the item is \$3.00 per day up to the full cost of the item. Any returned device must remain in the library for 24 hours before a patron, or another patron living in the same household, may check it out again. If a hotspot is not returned, the borrower will be charged a \$50 replacement cost. Patrons who have not returned the electronic device within 30 days of the due date will have their account submitted to collections.